



The Nominating Committee for the 2018-2019 Castor Valley Elementary School Council  
Invites You To Join School Council!

Welcome to the 2018-2019 CVES School Council! As a parent representative of our school community, you will have the opportunity to share your ideas, experiences, skills and talents at School Council meetings, as we provide input to our Principal, staff, trustee, and Board on relevant issues directly related to your child's school experience.

Please fill out and bring your completed CVESC Self-Nomination Form to our first meeting at 6:30pm in the library on Thursday, September 13th, which is also our deadline for nominations. Elections will be held and appointments will be made at this first School Council meeting.

CVESC SELF-NOMINATION FORM

**NAME:** \_\_\_\_\_

There are 4 ways to join Council: as an Executive Officer (voting), as a Member at Large (voting), as a Member with Portfolio (voting or non-voting) or as a Non-Voting Affiliate. The responsibility of a voting member is to attend and participate in all 8 school council meetings held throughout the year.

*Executive Officers* and *Members with Portfolio* are filled by an election from the membership at the first school council meeting of the year. Descriptions of the roles/responsibilities of the positions are contained in the CVESC Constitution which is available on our web site: [www.castorvalley.ca](http://www.castorvalley.ca) or by emailing the Chair or Vice-Chair.

Please indicate your Member preference below:

- Voting Member
- Non-Voting member

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Please indicate how you'd like to contribute this year!

***I'm interested in being on the Council Executive (please circle):***

Chair/Co-Chair

Vice-Chair

Secretary

Treasurer

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***Coordinators (circle)***

Volunteer Coordinator

Community Liaison Officer

OCASC Representative Lead

Student Volunteer Appreciation Lunch

Staff Appreciation Lunch

Website Coordinator

Environment/Playground Coordinator

Inclusive, Safe & Caring Schools

Lost & Found Coordinator

Christmas Shopping Day Coordinator

Fun Night Coordinator

# CVESC MEMBERSHIP OPTIONS

There are many ways to contribute and participate on Council, and they all fall under one of the following titles:

- **Executive Officer**

- Chair/Co-Chair
- Vice Chair
- Treasurer
- Secretary

*Expected to attend monthly meetings*

- **Member at Large**

This type of member votes, but is not on the Executive and may not have a specific role/portfolio, but volunteers wherever they wish

*Expected to attend monthly meetings*

- **Member with a Portfolio (suggestions!)**

*This type of member holds a position on council, but doesn't have to be a voting member*

- Inclusive, Safe & Caring Schools Committee Lead
- Communications Coordinator
- Volunteer Coordinator
- Hospitality Committee Lead
- Community Liaison Officer
- Environment/Playground Coordinator
- Website Coordinator
- Ottawa Carleton Assembly of School Councils (OCASC) Representative
- Lost & Found Coordinator
- Milk Program Coordinator
- Lunch Program Coordinator
- Playground Leaders in Schools (PALS) & Lunch Monitor Program Coordinator
- Childcare Coordinator (for parent info sessions)

*Does not have to be a voting member but is encouraged to attend monthly meetings*

- **Non-Voting Affiliate**

This type of member does not have a vote, but can attend meetings and volunteer where he/she wishes

Please note:

- If you choose to become a voting member, you should plan on attending all 8 meetings so that we achieve quorum and pass motions
- You can be a Member with a Portfolio and also be a non-voting member.