

CVES Minutes(DRAFT): 26-09-2019

Current school population is at: 710 population

1. Welcome, Attendance (Quorum = 13), Attendance = 25

Voting: 20, Non-voting: 5

2. Dissolution of 2018-2019 Council

3. Nominations and Election of 2019-20 Council: New council voted in!

- Co-Chair: Carolina Brela
- Co-Chair: Vero Ielo
- Co-Treasurer: Melissa Hale
- Co-Treasurer: Maryam Sugrue-Foubert
- Co-Secretary: Catherine Yang
- Co-Secretary: Anu Joseph-Peters

4. (a) Approval of September agenda: Jenni & Elli

(b) Approval of May minutes: Sarah & Carolina

5. Co-Chairs Report

- PRO Grant: From Kim - The PRO grant did not open for applications this school year
  
- Constitution change - The council is looking in to number of meetings in attendance for voting members. Currently, if a voting member misses 3 consecutive meetings, he/she will be withdrawn from the voting members and placed into the non-voting members. Since there are only 7 meeting in the school year, changing the number from 3 to 2 seems to be more sensible, as missing 3 out of 7 meetings means the member(s) would miss almost half of the meetings. However depending on circumstances, the executives will reach out to the individual(s) first. This will be put on agenda for the October meeting to change from 3 to 2.

6. Principal, Teaching & Support Staff Reports

- Teachers in attendance: Angie Bickmore and Jennifer Reed
  - Angie and Jennifer thanked the council(on behave of the teaching staffs) for the money received for class supply requests. The LST teacher have purchased sensory equipments, kinder teachers have purchased Osmo(a program available for iPad that teaches logic and problem solving skills through coding), and grade 2 teacher have purchased alphabet tools. The weather cooperated for Terry Fox day and everyone got to enjoy assortment of activities. The cross-country juniors team will be at Mooney's bay this week and the intermediates will be participating the week after. Choir have started on Tuesdays. Listen up! have been passed to Centennial school this year and Mrs. Kemp led the Castor Valley students perform their compositions in the hand over. Grade 8's have kicked off their prep

rally and the grade 2's will be going to the Metcalfe Fair next Friday to participate in the Barn Door Program to learn about the rural life.

- Principal/VP:
  - Chris: we will be welcoming 15 grade 5/6 students from Chengdu, China for Thanksgiving weekend and bringing international spirits. Osgoode Township High School (OTHS) is looking to hold parent info session to promote parent-student learning sessions through the community(Osgoode, Greely, Metcalfe, CVES), geared for grade 5-8 students. Topic includes, not limited to, self-management, self-regulation, and any additional parent interests out here in the rural area.
  - October 11 PD day: half of the work shop to be about “commit to kids”: making educators aware and to be on the look out for adults that is looking to victimize(sexually) children (girls: 1:4, boy: 1:10). The other half of the workshop will be spent on school learning plan, looking at well-being plan and academic assessment, authentic tasks and build up of skills.

#### 7. Treasurer's Report

- Appointment of Signing officers: Maryam Sugrue-Foubert, Jodi Forrest, and Kim Chen(as back-up) - Approved by Tara Starzomski and Elli Kapsalis
- Financial Reports and Summary of 2018-2019
  - Tina: raised total of \$50,079.40, cost of \$34,000. Over the last few years, we have to spend more than we have been bringing in to balance the budgets. We have spent an additional \$15,000 on education supplies, we still owe \$6000 for Listen Up!, which got carried over to this school year. The gym audio equipment upgrade costs of \$14, 810, in which the council projects pay \$4800 towards the upgrade. The 2018-2019 Fun night bought in a net income of \$6989.15, on par with past years. In addition, income on the food program is steadily going down, while the expenses are steadily going up, maybe look at increasing food prices (\$2500 under budget), cash on-line \$26000(food), \$7000(milk), with approximately \$100/month profit from Lunch Lady, the school's food revenue % went from 79% to 85%. Bank services (statement, paperless), the cost went down by almost 1/2, the treasures needs to make sure to reconcile the statements in October(get money from Gail). Popcorn days are back! We raised \$1900 in 2017-2018 school year, skipped 2018-2019, and have booked 6 days in the 2019-2020 school year. In addition, the council initiative were looking at creating a Rock garden: (approx. \$195 rocks/paint/brush, \$382 for gardening supplies)
  - General budget overview: \$2399 (starting budget), anticipating less \$6000, projected to raise \$13,800 this year \$4000: class resource fund, no technology reserve(spent on the gym audio upgrades), also removed the munch reserve, \$8000 for ad-hoc(not including tech upgrades), \$1000 for student ad-hoc, few hundred for lunch monitor, equipment, \$5000 for council initiatives, \$250 for playground. We are looking to spend roughly \$11,000 by end

of school year, we still have around \$12,000(\$2300 emergency reserve). Ideally, we should start the year with about \$10,000 ~ \$12,000 in the reserve. The budget cannot proceed with ad-hoc until budget is approved at the Sept. meeting.

- Tina: do we still need a technology reserve? Chris: No, the boards have been able to very good in replacing these technologies (ie. iPad)
- Any need for additional Fundraising this year?
  - Kim: maybe we can look into a “light” fundraising to “pad” our reserve. So we don’t run into issues the year after. Tina: we probably don’t need to do additional fundraising this year, as the purpose of the fundraising is to have a specific goal. As long as we have around \$10,000 ~ \$12,000 in the reserve to start each school year, we should be ok.
- Ad-hoc forms went out to the teachers, it’s due back on Oct 7, Oct. 10 is the ad-hoc meeting (everyone is welcome to attend at CVES library at 6:30), with guidance from Chris on where the requests would go into which category. Classroom resource fund of \$100 has been distributed to every teacher at start of each year, ad-hoc requests can be send in for any additional items that the teacher/students think council should spend money on (ie. butterfly kits).

#### 8. Fundraising/Programs/Events Report

- Milk Program: Vero/Carolina and a group of volunteers
- Movie Night: the event started out as a means to fundraise for kinder yard, afterwards it was kept as a fun event for the community as well as to let the ambassadors decide where the proceeds will go to. To date, the it has not been decided where the proceeds will go this year. Angie Bickmore is working hard with the ambassadors to come up with ways to give back into the community without having to use the proceeds(ie. read to the elders at Osgoode care centre, visiting the rescue pets, shoe box, shelter... etc).
- Popcorn is back! (Toonies, Dates: 10/25, 12/13, 1/17, 3/13, 4/17, 5/15)
- Possible fundraising ideas:
  - “Craft day” - make crafts kits(felt doll, teddies) and the students gets to either keep the craft or donating it as a special/Christmas gift.
  - “Bag2School”: fundraiser event where money raised through the collection of used textiles
  - “Markers”: Maryam is in the process of revamping the recycle marker’s box to be started back up again this year.

9. OCASC(Ottawa-Carleton Association School Council) - council is looking for a volunteer to act as CVES’s OCASC Representative, to relay information pertinent to council.

#### 10. New Business

Radam: received a classroom supply list asking for tennis balls with slit for the bottom of chair, to reduce noise. I am concerned with the the latex, which is layered inside the tennis ball as it may trigger possible allergic reaction. As a study I found suggests that prolonged and continuous

exposure to the latex particle in the air (induced when the chair legs rub against the tennis ball), individuals who previous was not allergic to latex could become allergic, and individuals with latex allergy could develop more severe reactions. Chris: will follow-up and contact the health and safety at the board regard this issue.

#### 11. Important/Upcoming Dates

- Movie Night-November 22nd
- Christmas Shopping Day-December 10th
- Popcorn Day: October 25th + December 13th
- Metcalfe Christmas Parade: Dec. 8th
- Yearbook: Carolina will be handling the yearbook this year. Life touch will be coming to CVES on March 31st, to take pictures of the sports teams.

Adjourned: Sarah and Maryam at 7:55pm