

Castor Valley Elementary School Council Meeting 2020-2021

#1 (Virtual): Thursday September 23, @6:30pm



MINUTES

Attendance: 32

#	Voting Members(??)	Oct	Nov	Jan	Feb	Mar	Apr	May
1.	Catherine Yang							
2.	Cynara Corbin							
3.	Deanna Ellerton							
4.	Elli Kapsalis							
5.	Jamie Ibrahim							
6.	Jenni Bell							
7.	Jodi Sooley							
8.	Kirsten Appleyard							
9.	Megan Summer							
10.	Melissa Ekdom-Delorme							
11.	Nat Elliott							
12.	Brandi Zebrak							
13.	Adriene Gannon							
14.	Amy Marques							
15.	Anu Joseph							
16.	P Bezaire							
17.	Carolina Suarez							
18.	Erin Browning							
19.	Erin Lowe							
20.	J Forest							
21.	Sarah Slater							
22.	Jancey Wallace							
23.	Karen Percy							
24.	Naureen Chaudhry							
25.	Maryam Sugrue-Foubert							
26.	Billy LaCharity							
27.	Chelci Smith							
28.	Juliette SK							
29.	Jan Torrents							
30.								
Quorum = (50%+1) = ??								

I. Welcome and Attendance/Quorum [Carolina Suarez]

- Agenda and other meeting docs can be found at www.castorvalley.ca
- Keep mics muted unless it is your opportunity to speak
- You can use the Q&A form to submit questions: <https://forms.gle/sycX75ynRdQyUCQF9>. Use the Chat function for immediate follow up questions
- Voting - we will be using Google form links posted in the Chat at the appropriate moments
- Ensuring you do not have any other programs running on your device, may help with any potential connectivity issues

II. Dissolution of 2020-2021 Council [Carolina Suarez]

- Tracy Snarr moves to dissolve 2020-2021 Council
- Melissa Ekdom-Delorme confirms there are 17 voting members and 6 non-voting members; quorum is 9 people
- Proposed new Council for 2021-2022:
 - Chair, Adriene Gannon
 - Vice-Chair, Megan Summer
 - Co-Secretary, Erin Lecky
 - Co-Secretary, Brandi Zebrak
 - Treasurer, Erin Browning
- **VOTING MEMBERS UNANIMOUSLY APPROVE NEW EXECUTIVE**
- Note: the Council would love another treasurer

III. Nominations and Elections of 2021-2022 Council [Carolina Suarez]

- Nomination form (voting, non-voting and Exec members): <https://forms.gle/N6pgFTVSuUgxWePbA>
- New Quorum

IV. Approval of September Agenda [Carolina Suarez]

- September agenda: N/A
(<https://docs.google.com/document/d/16ju2KPxEiLNmoZQnV-m8BWjfN2zEfoQQdEV9mKL-3Ek/edit>)
- No questions

V. Approval of May Minutes [Carolina Suarez]

- March minutes: Maryam Sugrue-Foubert motioned, Melissa Ekdom-Delorme seconded → **MOTION APPROVED**
(<https://evescouncil.files.wordpress.com/2021/09/evesc-may-6-2021-virtual5-meeting-minutes.pdf>)

VI. Principal, Teaching & Support Staff Report [Tracy Snarr]

- Principal's report: <https://docs.google.com/document/d/1wqGg4-gz0g4ha5IpPlxCM5DIpVDYvF08Y8Z9MejXhBI/edit>
- For Truth and Reconciliation Week, with Truth Reconciliation Day on Sept. 30th, we'll focus on indigenous history and residential schools. Working closely with the indigenous educational staff on the Board level to continue a year long learning. As K-8 educators we will consider the emotional and learning level to have appropriate conversations and activities that are age appropriate and supported by Board recommendations. A school-wide activity will have students to outline their hand and write/draw that speaks to who they are.
- HVAC - additional safety measure: please refer to the Principal's report. The current system is being replaced as well as the ones in four of the portables. However, the units weren't built and available to be installed over the summer, more updates will come as it becomes available and delivered to the board.
- CO2 equipment is monitored centrally and automatically adjusted according to levels. HEPA filter systems are installed in the kinder classrooms, and the quiet room, all the portables and in classes with large enrollments.

- Safety protocols will be the same as the spring of 2021
 - Tracy will meet with the Inclusive, Safe & Caring School Committee on a monthly basis to assist CVES become a welcoming, safe, inclusive school
 - Outdoor structures such as tents can not be purchased and used on school properties to extend outdoor learning as per board's directions
 - Tracy Snarr will explore the option of outdoor lunch
 - No hot lunch and Milk program available at this moment
 - The Quiet Room: located in the office, next to Suzanne Deon's office, the door is open, and the office administrator checks on the child frequently
 - Student Levy for school supplies are voluntary, as CVES provides all the school supplies
 - Halloween treats: as of now, whatever the students bring to school they have to bring home; it might not be possible for students to bring in Halloween treats to give/share with other students or to teachers
 - Total Enrollments: 710 students, with 211 (primary), 230 (junior), 156 (intermediate) and 113 (kinder)
 - School Photo: no update as of yet
 - Incorporation of Forest School concepts for outdoor learning: teachers are engaging in outdoor learning, not specifically in the forest school concepts as staff are not trained to effectively deliver the Forest School concepts
 - There will not be any changes to the classes; particularly in the 3-4 class as all the junior classes are quite large
 - As in past years, agendas have been offered to staff; however, most prefer the more seamless experience of Google Classroom (in case we have to go back online)
 - TV time for snack and lunch will be discouraged once Covid protocols are relaxed; for now we need to keep kids in rows, facing forward and not moving around a lot
- Teacher Update: Angie Bickmore passed along the teacher's resource cheque; the donations that went towards the grad and supplies are greatly appreciated. Angie emphasized how appreciated the \$100 is by all teachers. Each educator does something different to improve their classroom.

VII. Treasurer's Report

- 2020-2021 Financial Report: Please see link below

- 2021-2022 Budget Review and Approval
 - If approved, all educators will receive the form for making Ad Hoc requests
 - We will review them in October to ensure they are appropriate for Council to cover, and then bring requests forward at the October Council meeting
- **BUDGET IS APPROVED**
- Cynara Corbin asked if we should review customary classroom allocations as it is a significant investment when we're not raising as much money; agreed it should be reviewed however it is widely appreciated
- Ad Hoc process overview
 - Ad Hoc Review meeting Oct 14 (optional)
 - Ad Hoc Approval (next Council meeting, Oct 21)

VIII. Chair Report

- Carolina Suarez introduced the new Council Executive
- Virtual Speaker nights from May: CVES participated in two speaker nights on "parent-child connection" and "media smart"; the turnout was pretty good

IX. Vice Chair

- Meagan Morgan confirmed there are many ideas for fundraising this year, including wreaths and other ideas from past years and some new options (Mabel's Labels, Indigo, etc.)
- Hoping to return some of the bigger events this year, with modifications (e.g., Fun Carnival in June)

X. Inclusive, Safe & Caring School Committee

- Jodi Sooley is the parent representative; staff and students also represented
- Our goal is to find ways to make Castor Valley a safe, inclusive, kind, caring space for all students of all cultures, backgrounds, genders, etc.
- We meet once or twice a month to discuss initiatives and learning related to creating a safe, caring, inclusive and kind space for all of our students at CVES
- An invitation/expression of interest will be sent out to our community in my next update
- We'd like to bring back What's Your Story this year
- We'd love more people to join the Committee so we can accomplish more
- We have a new members this year - Demeena Seyan and Erin Browning

XI. Important Dates

- September 24: Terry Fox Run
- September 30: Orange Shirt Day
- October 18-22: Scholastic Book Fair (Virtual)
- October 21: Next Council Meeting
- November 19: Movie Night (Virtual); similar to last year where families had their own movie night and posted photos

XII. Adjournment

Meeting Adjourned: 7:54 pm

Carolina Suarez motioned adjournment, second by Meagan Morgan