

Castor Valley Elementary School Council Meeting 2021-2022



#4(Virtual): Thursday January 20th,
6:30pm



MINUTES

Attendance: 22

#	Voting Members (17)	Oct	Nov	Jan	Feb	Mar	Apr	May
1.	Amy Marques	✓	✓					
2.	Nat Elliott	✓		✓				
3.	Elli Kapsalis	✓		✓				
4.	Jamie Ibrahim	✓	✓	✓				
5.	Jenni Bell	✓	✓	✓				
6.	Jancey Wallace	✓		✓				
7.	Meagan Keaney	✓	✓	✓				
8.	Brandi Zebrak	✓		✓				
9.	Trish Bezaire	✓	✓	✓				
10.	Carolina Suarez	✓	✓	✓				
11.	Demeena Kaur Seyan		✓	✓				
12.	Erin Lowe	✓	✓	✓				
13.	Jodi Forest	✓	✓					
14.	Samantha Millar			✓				
15.	Steven Winters							
16.	Maryam Sugrue-Foubert			✓				
17.	Sarah Slater	✓	✓	✓				
18.								
19.								
20.								
21.								
22.								
	Quorum = (50%+1) = 9							

#	Non-Voting Members	Oct	Nov	Jan	Feb	Mar	Apr	May
1	Juliette Klein	✓						
2	Kirsten Appleyard	✓	✓	✓				
3	Deanna Ellerton	✓	✓	✓				
4	Melissa Ekdom-Delorme							
5	Catherine Yang							
6	Karen Percy	✓	✓	✓				
7	Jodi Sooley	✓		✓				
8								
9								
10								
11								
12								

#	Non Registered Attendees	Oct	Nov	Jan	Feb	Mar	Apr	May
1	Zvonko Cusic	✓		✓				
2	Chelci Smith	✓		✓				
3								
4								
5								
6								
7								

#	Staff	Oct	Nov	Jan	Feb	Mar	Apr	May
1	Tracy Snarr Principal	✓	✓	✓				
2	Jennifer Reed	✓						

3	Kimberly Holmes			✓					
4	Danielle Whalen				✓				
5									
6									
7									
8									

***Note: voting members removed - Adriene Gannon, Cynara Corbin; voting members added - Steven Winters, Maryam Sugrue-Foubert, Sarah Slater

1. Welcome and Attendance/Quorum [Brandi Zebrak]

- Agenda and other meeting docs can be found at www.castorvalley.ca under the CVESC info tab, Council Meetings and Minutes section
- Keep mics muted unless it is your opportunity to speak
- You can use the Q&A form to submit questions: see link in Chat; use the Chat function for immediate follow up questions
- Voting - we will be using Google form links posted in the Chat at the appropriate moments
- Ensuring you do not have any other programs running on your device, may help with any potential connectivity issues
- If screen name different than registered name, please enter in chat

2. Approval of January Agenda [Brandi Zebrak]

https://cvescouncil.files.wordpress.com/2022/01/cvesc-meeting-agenda_january-2022v2.pdf

- Motion to Approve: Maryam Sugrue-Foubert Second: Meagan Keaney

3. Approval of November Minutes [Brandi Zebrak]

<https://cvescouncil.files.wordpress.com/2022/01/cvesc-nov-18-2021-virtual3-meeting-minutes.pdf>

- Motion to approve: Maryam Sugrue-Foubert Second: Meagan Keaney
 - a. By-election for Co-chair and Treasurer
 - Brandi Zebrak for co-chair
 - Melissa Ekdom-Delorme and Maryam Sugrue-Foubert for co-treasurers
 - Vote passed unanimously

4. Acting Co-Chair Report [Brandi Zebrak]

- No updates at this time
- please contact castorvalleycouncil@gmail.com with any questions or concerns

5. Principal, Teaching & Support Staff Report [Tracy Snarr]

<https://docs.google.com/document/d/1RLMmZkLm0X27doovlq9LuBqksh3WptC-2Q8ncFqOXjg/edit?usp=sharing>

- Kindergarten registration on now (new kindergarten students only), encourage people to do that now
- important for appropriate staffing
- Information night Wednesday Jan 26th @6:30pm (virtual)
- High school information available now

- Student transfer application period - Jan 31-Feb 11th
- Castor Valley is a zero-cap school (i.e. over capacity), meaning applications for transfer will be denied. Can be appealed, however school is over capacity
- Question: If a student within CV boundary requests a transfer out, is it automatically granted? Answer: the principal of the transfer school will still review and confer with home school principal
- No transportation with a transfer (no empty seat spaces during COVID)
- Safe, Caring and Inclusive School Committee - continuing to build a caring community
- using WITS, trying to help students learn how and when to use them
- Working through Dare to Care program (anti-bullying campaign)
- working on educating the students, teachers and parents about anti-bullying programs
- COVID update - students have received the 2 masks from the government. Two different sizes received, quite big, especially for the primary students
- working with other schools on trading to get different sizes
- two rapid antigen tests sent home per student, schools had to repackage them into sets of two
- Question: could parents help repackage? Answer: yes, however needed to get the ASAP; the staff volunteered any time they could. If more come around, the school will reach out to parents
- Question: if masks are too big, can we return them to the school? Answer: yes, and the school will replace them
- Reporting cases of COVID - province has announced that they will not be reporting cases, moved from containment to mitigation
- schools have been asked to report to local public health when absences exceed 30% of baseline
- school board working with OPH and what the baseline is
- how to account for families that have opted to not return to school, not defined
- This week - approximately 15% daily absent, not including the students who chose not to return
- coming up - online reporting, all of the stats will be reported
- there is a possibility of class closures if not able to staff the school, will be communicated to the parent's by 7pm the night before
- Question: why did some schools get better quality masks? Answer: not sure, the masks were provided to the school and distributed
- interim safety measures - daily self screening for staff and students, no in-person meetings, Tier 2 & 3 special education programs, no extra-curricular activities, group work physical distancing, postponing school photos for now
- Question: will parents be informed if a teacher is away for an extended period even if the position is able to be staffed? Answer: if predetermined leave, yes. If quarantine case, not likely (shorter time period), depends on testing
- Question: Has OCDSB made a decision on reporting cases? Answer: not at this time. Has been discussed with superintendent and trustees, no decision yet
- Question: Where is the form for the primary students that has to be filled out each day to confirm that the screening happened (school, board, province)? Answer: from the province
- Question: What happens if a parent forgets to sign it or the student loses the form? Answer: office staff need to contact the parents by phone every time. Mandated that the report be done daily until further notice. Some classes are not doing the form, however the teachers need to confirm daily that each student has been screened
- Teachers generally will ask the student if their parents asked them the screening questions if the form does not come in. It is recommended to ask the questions routinely so the students are aware that it was done
- Question: If we use the two tests, do we get more? Answer: unknown, all of the tests have been distributed
- Question: Is it possible for CVESC to report infections within the classes? Answer: nothing through the school
- Sarah Slater (parent member) - has created Google Forms for each class. Anonymous, voluntary and straight forward.

- looking for suggestions to get the word out about the form as not all the parents are on Facebook. The school and administration cannot be involved
- Question: is it possible to put it in the news letter from the principal? Answer: No, the board and province does not allow it
- Question: could we approach the community associations? Answer: yes, however we do want to keep it within CVES parents, and actually we would prefer to keep it within the CVES community
- Question: could the council communicate with parents about the forms? Answer: we can post it on our website and it is on our Facebook
- Question: could we do a flyer and distribute it to the students? Answer: No, nothing within the school.
- The board is still discussing options with OPH. There are still decisions to be made
- Question: why are we worried about just the CVES community being able to access it? Answer: we want to keep it accurate and not allow other members of the public to comment on it or skew the results
- Please let any other parents about it that you can think of to spread the word
- It would be great if we can set it up to do a daily snapshot of cases

6. Teacher Rep Input [Danielle Whalen]

- nothing to report, just working on getting back on schedule
- the entire staff has been incredible through this challenging time, everyone is working together as a team
- the teacher's first priority is keeping the students safe
- just a reminder to keep screening students daily
- Suggestion - teacher and staff appreciation ideas, the council should work on something. Maryam and Carolina will work on something

7. Treasurer's Report/Financial Update [Maryam Sugrue-Foubert]

<https://cvescouncil.files.wordpress.com/2022/01/cvesc-year-to-date-2021-12-21-v-jan-19-2022.pdf>

- Mabel's Labels cheque came in
- some payments out to CC Farms for wreaths, just received report now
- ongoing Indigo fundraiser
- school managed account needs to be reviewed
- PIC grant, need ideas on what we want to do with that
- need to raise about \$2700 by the end of the year

8. Fundraising Committee Update [Chelci Smith]

- next for fundraising - not able to do some of the things we had planned, still hoping to do Fun Night
- encourage parents to keep doing Indigo fundraising
- Drive in Movie night is still hopefully going to happen
- should be in good shape if able to get those done

9. Inclusive, Safe & Caring School Committee [Jodi Sooley]

- see Principal's report, continuing to work on the items above
- There is a group of approximately 10 grade 7 and 8's who are working together to brainstorm an action plan for the LGBTQ+ community inclusivity and mentor the younger students
- also looking for mental health options to support the students

10. Adjournment [Brandi Zebrak]

Meeting Adjourned: 7:50 pm

Next Council Meeting: February 17th, 2022 at 6:30pm (virtual)