

| | | | | | | | | |
|--|-----------------------|--|--|--|--|--|--|--|
| | Quorum = (50%+1) = 11 | | | | | | | |
|--|-----------------------|--|--|--|--|--|--|--|

| # | Non-Voting Members 8 | Sep | Oct | Nov | Jan | Feb | Apr | May |
|----|-----------------------|-----|-----|-----|-----|-----|-----|-----|
| 1 | Maryam Sugrue-Foubert | ✓ | | | | | | |
| 2 | Julia Powell | | | | | | | |
| 3 | Alicia Caswell | ✓ | ✓ | | | | | |
| 4 | Amy Marques | ✓ | ✓ | | | | | |
| 5 | Melissa Ekdom-Delorme | ✓ | | | | | | |
| 6 | Jennifer Quarrington | | | | | | | |
| 7 | Karyn Jacobsen-Hughes | ✓ | | | | | | |
| 8 | Katie Cote | | | | | | | |
| 9 | Karen Percy | ✓ | ✓ | | | | | |
| 10 | Sarah Slater | ✓ | ✓ | | | | | |
| 11 | Julie McIntosh Cusic | ✓ | | | | | | |
| 12 | Vero Ielo | | ✓ | | | | | |

| # | Non Registered Attendees | Sep | Oct | Nov | Jan | Feb | Apr | May |
|---|--------------------------|-----|-----|-----|-----|-----|-----|-----|
| 1 | Amy MacInnis | ✓ | | | | | | |
| 2 | Samantha Millar | ✓ | | | | | | |
| 3 | Deanna Ellerton | | ✓ | | | | | |
| 4 | Steven Winters | | ✓ | | | | | |
| 5 | | | | | | | | |
| 6 | | | | | | | | |
| 7 | | | | | | | | |

| # | Staff | | Sep | Oct | Nov | Jan | Feb | Apr | May |
|---|-------------|-----------|-----|-----|-----|-----|-----|-----|-----|
| 1 | Tracy Snarr | Principal | ✓ | ✓ | | | | | |

| | | | | | | | | | |
|---|------------------|---------|---|---|--|--|--|--|--|
| 2 | Angie Bickmore | Teacher | ✓ | | | | | | |
| 3 | Jo-Ann LaCharity | Teacher | | ✓ | | | | | |
| 4 | | | | | | | | | |
| 5 | | | | | | | | | |
| 6 | | | | | | | | | |
| 7 | | | | | | | | | |
| 8 | | | | | | | | | |

1. Welcome and Attendance/Quorum [Meagan Keaney]

- Agenda and other meeting docs can be found at www.castorvalley.ca under the CVESC info tab, Council Meetings and Minutes section
- Meagan called the meeting to order at 6:34pm
- Quorum was confirmed with 13 voting members present
- Vero Ielo introduced herself
- With low attendance (primarily due to a lot of illness currently circulating) the council had a discussion around moving some meetings to virtual
 - The general consensus was that virtual meetings would work better during the winter months (suggested for January, February and possibly March meetings)
 - Voting was deferred to November meeting

2. Call for New Business [Meagan Keaney]

- Elli Kapsalis requested a discussion around the Schoolboard Trustee elections upcoming on October 24th

3. Approval of October Agenda [Meagan Keaney]

[CVESC Sept 22, 2022 Agenda](#)

Motion to Approve: Elli Kapsalis

Second: Jenni Bell **MOTION PASSED**

4. Approval of September Minutes [Meagan Keaney]

<https://cvescouncil.files.wordpress.com/2022/03/cvesc-february-17th-2022-virtual5-meeting-minutes.pdf>

Motion to Approve: Kimberly Stone

Second: Elli Kapsalis **MOTION PASSED**

5. Principal, Teaching and Support Staff Report [Tracy Snarr]

- Lunch Lady is back and the program is going well
- Milk program is also back with deliveries starting on October 31st
 - Some discussion around volunteers and involvement of older students under supervision
- Pizza and Subway lunches are coming back (keep an eye on School Cash Online)
 - There has been some discussion around bread / crust options and the need to follow PPM 150 (nutrition standard for schools – 21 pages)
 - Any food or beverage that the school sells must adhere to the standard – there is some wiggle room as the standard must be applied to 80% or more of the sales
 - Tracy and the Executive have reviewed and believe the options currently being provided (whole grain bread for Subway and white crust for pizza (gluten free options also available))

- are compliant with the requirement
- o Executive will review participation versus last year (when white bread was offered for Subway) to gauge the impact on participation
 - Executive subsequently confirmed that participation was consistent with prior year
- o Generally the council agreed to strive for a balance between policy adherence and kid-friendly (noting childrens' preferences don't always align to the healthiest options)
- o Megan noted that the Executive will review the Lunch Lady program for adherence to PPM 150 which may provide more flexibility for Subway/pizza lunch days
- o Meagan also noted that uptake tends to be higher with pizza lunch days and that the council also raises more funds through pizza lunches than Subway
- Tracy provided an update on school sports
 - o Junior and intermediate cross country is taking place this month
 - o Intermediate football has also started this month, with a tournament in November
 - o Next Elementary school sport will be an indoor sport, but it is still TBA
 - o There are many constraints on running sports currently with transportation being a major issue for inter-school sports / tournaments
 - The bus company is short of staff and there are not enough bussing resources to allocate to sports transportation
 - o With staff shortages across the system there are also constraints around teacher availability for coaching
 - Working hard to find a balance between providing sports opportunities for the kids and ensuring there are enough teachers in the classrooms
 - Absenteeism is high with educators due to high levels of illness which is seen in both teachers and students after two years of isolation
 - o CVES staff and teachers are running intramurals to fill some of the shortages of sports tournaments, etc.
 - o The schoolboard has established a committee that is working to find creative solutions to provide children with sporting opportunities
- Tracy provided an update on literacy and numeracy supports
 - o There is a huge focus currently on early reading skills
 - Educators are seeing lagging reading skills at every level across the school
 - Educators are working hard to figure out how to move students from where they are to where they need to be
 - Educators are also working to figure out how to assess students and report based on a curriculum which hasn't changed
 - This was the focus of discussion between teachers during the last PA day on October 7th
 - o Tracy spoke about how parents can help:
 - Reading with your child (or ensuring your child reads daily for older students)
 - Follow-up with your child asking them what they have read to confirm understanding
 - Literacy is the most important skill and if students do nothing other than read for homework that is helpful
 - There was some discussion about the fact that not all teachers are encouraging the daily reading with the students – this is helpful with older students who are more apt to do their reading when it is assigned by the teacher
 - Tracy took it as an action item to work with teachers to ensure that all teachers are encouraging daily reading directly with the children
 - There is a schoolboard team coming into the school this week to assess Grade 1 and Grade 2 and provide plans for teachers
 - The school is also in need of volunteers to come in and spend time reading with children
 - Parents can volunteer simply by signing up
 - There is a brief screening process non-parent volunteers will need to go through

- There was some discussion around seeking volunteers within the community
 - Schoolboard is looking to have tutoring program extended
 - Tracy reminded that in order for students to participate in school sports a student/parent form needs to be completed
 - There was some discussion about whether forms need to be completed for each sport or once per year
 - Tracy does not have clear information on this yet
 - Tracy provided an update on ad-hoc requests from teachers
 - List is currently being compiled for review by council and subsequent voting
 - Meagan commented that Brndi will schedule
 - Tracy thanked whomever came to finish the rocks
 - Students are enjoying looking at them on their way to the yard

6. Staff Rep Report [Jo-Ann LaCharity]

- Several teachers wanted to say thank-you for the teacher appreciation recognition by parents
 - Provided a great lift for the teachers
- Jo-Ann provided a brief update on what is going on in the classrooms
 - Madame Lalonde is sailing around the world every month with her class
 - Ms. Bickmore's Grade 8 class has started their spirit houses
 - Grade 8's have also started visits from high schools
 - Ms. Michelle (Kinder E) says thank-you for the \$100 contribution which has been used toward a class aquarium

7. Treasurer Report [Melanie or Kathryn?]

- Signing authorities have not yet been changed with the bank
- The bank is preparing this now and is expected to have it ready the first week of November

8. Chair Report [Meagan Keaney]

- Meagan discussed the parent engagement grants (PIC / PRO)
 - Suggestion that we will do a survey to the parents to generate ideas for using the grants
 - Some discussion around partnering with other schools for events to maximize what can be done with the funds
 - Some discussion around using funds to provide guidance to parents on how they can support literacy (related to Tracy's update on how literacy is the primary educational issue the school is focussed on)
- Milk and lunch programs are just starting
 - Milk for the fall will start on October 31st
 - Looking to have students do the milk program under supervision
 - This has worked well in the past
 - Pizza days are organized into junior and senior days (too complex to try to do whole school on same day)
 - Only 1 week to order pizza / Subway because we are starting late

9. Co-Chair Report [Meagan Keaney]

- Steven provided an update on the holiday wreath and planter fundraiser
 - Prices will be \$30 per wreath and \$30 per planter
 - No price increase from prior year, but bunder price of \$50 for 2 will be removed
 - Some discussion around whether to increae the price
 - Decision was not to increase price as this fundraiser is not part of the budget (it's extra funds) and focus is on bringing school community together
 - Cost is \$25 per item, so council earns \$5 per unit sold
 - Fundraiser will go live on School Cash Online on November 1st

- o Delivery to the school will be on November 29th
- o Pick-up will be 2 nights, November 30th and December 1st
- Chapters fundraiser will still happen online
 - o Some discussion around using this fundraiser to donate books to the library
 - o Idea discussed around doing a library book tree
 - o Amy will look at creating an online version of the book tree
- Planning is underway for the Spring Fun Day
 - o Dates suggested were June 15th or June 22nd (both Thursdays)
 - Discussion around Thursdays not being a good day, Tuesdays have always been used in the past as they do not conflict with other childrens' activities in the community
 - Tracy also commented that the proposed dates do not work well for teachers given conflicts with their deadlines for end of year progress reports
 - This is important as teachers typically volunteer / help out with this event
 - Tuesday, June 6th was determined to be the best date for the event
 - Tracy will check school calendar to ensure the school is not booked by any other groups for anything else
- Carolina has started planning for the Christmas Shopping event
 - o Event will be held on Monday, December 12th
 - Set-up will be on Sunday, December 11th
 - Some discussion around the Metcalfe Santa Clause parade also taking place on Sunday, December 11th and potential conflicts
 - It was determined that the conflict is minimal and this is manageable
 - o One day event with whole school included (older children have missed out due to Covid)
 - Some discussion around the logistics of getting all children through in one day
 - It was determined that this can be done
 - Gifts and wrapping will be separated on 2 different ends of the gymnasium to help with the flow of traffic
 - o Carolina will put the sign-up sheet out for volunteers and potluck after Halloween

10. Inclusive, Safe & Caring School Committee Update [Meagan Keaney]

- Meeting next week for this committee

11. New Business [Meagan Keaney]

- Elli spoke about the upcoming Schoolboard Trustee election on October 24th
 - o OTHS has asked each of the candidates for our zone 4 questions and is posting their responses on Facebook
 - o Sharing to Castor Valley's Facebook page
- Meagan asked if anyone was interested in representing Castor Valley at the OCASC Committee
 - o There was some discussion around the conflict of this meeting with our own Parent Council meetings
 - Tracy commented that these are good meetings and it would be great to have a representative there
 - o It was determined that Kim Stone would take this on
 - Kim will discuss with Executive to determine whether attendance required
 - Kim will review OCASC minutes and provide an update at the next meeting
- Meagan asked if anyone was interested in leading the Community Outreach Committee
 - o Kim Stone will reach out to Sophia Zahariadakis to see if she can take this on

12. Adjournment [Meagan Keaney]

Meeting Adjourned: 8:01pm
Next Council Meeting Nov 17 @ 6:30